

Property Name:

PROPERTY INSPECTION REPORT

This report is intended to help avoid disputes. It is used to record the condition of a property at the start and end of tenancy. The landlord and the tenant should fill out this form together and tick the appropriate box if the condition is acceptable or record any damage or defects.

ROOM	ITEM	CONDITION ACCEPTABLE?		DAMAGES/DEFECTS
		TENANT	LANDLORD	
LIVING ROOM	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			
	Windows			
	Blinds/Curtains			
	Bulastrades			
	Ceilings			
TV ROOM	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			
	Windows			
	Blinds/Curtains			
	Bulastrades			
	Ceilings			
LIBRARY ROOM	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			
	Windows			
	Blinds/Curtains			
	Bulastrades			
	Ceilings			
KITCHEN / DINING	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			
	Windows			
	Blinds/Curtains			
	Cupboards			
	Sinks/Benches			
	Oven			
	Refrigerator			
	Ceilings			
	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			

BATHROOMS	Windows			
	Blinds/Curtains			
	Mirror			
	Cabinet			
	Bath			
	Shower			
	Wash Basin			
	Toilet (WC)			
	Ceilings			
LAUNDRY	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			
	Windows			
	Blinds/Curtains			
	Washing Machine			
	Wash Tub			
	Ceilings			
BEDROOM 1 (Visitors)	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			
	Windows			
	Blinds/Curtains			
	Ceilings			
BEDROOM 2 (Children's)	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			
	Windows			
	Blinds/Curtains			
	Ceilings			
BEDROOM 3 (Children's)	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			
	Windows			
	Blinds/Curtains			
	Ceilings			
IM 4 n's)	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			
	Windows			

BEDROOM (Childre)	Blinds/Curtains			
	Ceilings			
BEDROOM 5 (Master)	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			
	Windows			
	Blinds/Curtains			
	Ceilings			
BEDROOM 6 (DSQ)	Walls			
	Doors & Door Locks			
	Lights/Power Points			
	Floors/FI. Coverings			
	Windows			
	Blinds/Curtains			
	Ceilings			
GENERAL	Rubbish Bins			
	Security Alarm System			
	Door Locks			
	Window Locks			
	Garage/Car Port			
	Grounds			
	Balcony/Gazebo			
	No. of Keys Returned			
LIST OF FURNITURE (provided by the Landlord)				

NOTE: By signing you agree to all the details in the Property Inspection Report

Signed by:
LANDLORD **DATE**

Signed by:
TENANT **DATE**

Meter Readings (at the END of tenancy):
Water A/C No:
Meter No:
Meter Reading:
Electricity A/C No:
Meter No:
Meter Reading: