

## Tenant Application Form

### A. Tenant Business Information (for Organizations/Institutions)

Name of Tenant/Business	
Name of Proprietor/Director	1.)
	2.)
Address (postal & physical)	
Email	
Website	
Telephone	
Type of Business	
Business Permit No.	
Business/Company Registration No.	
Business PIN No.	
Name of Former Landlord	
Length of Tenancy	
Reason for Relocating	

### B. Tenant Personal Information (for Individuals)

Name of Tenant/Business	
Name of Proprietor/Director	1.)
	2.)
Nationality of Tenant	
Address (postal & physical)	
Email	
Telephone	
Type of Business	
Business Permit No.	
Business Registration No.	
Personal PIN No.	
Name of Former Landlord	
Length of Tenancy	
Reason for Relocating	

### C. Space Requirement

Shop No.	
Size (in sqft., sqm, etc.)	
No. of Parking Slots	
Street/Road	
Lease Duration	
Lease Commencement Date	
Rent Commencement Date	

### D. Code of Conduct

Code of Conduct	<p>Please also refer to the Lease Agreement for specifics. Must be followed unless an exception is agreed upon in writing with the Landlord. Includes but not limited to:</p> <ul style="list-style-type: none"> <li>• All lease covenants, rules, laws, etc. must be adhered to at all times.</li> <li>• No assignment or subletting is allowed.</li> <li>• No alterations, repairs, improvements are to be made without consent of Landlord.</li> <li>• No disruption of the quiet and peaceful enjoyment of neighbors.</li> <li>• Not to make any structural changes to the property without consent from the Landlord.</li> <li>• Keep and maintain the premises in good and sanitary condition including back and front landscaping.</li> <li>• No hazardous materials are to be kept on the premises.</li> <li>• Premises are to be used exclusively for the approved use.</li> </ul>
Acceptance of Code of Conduct (tick)	

### E. Background Questions (Answer with YES or NO)

Ever filed bankruptcy? Is YES, where filed and which year?	
Ever been contacted by a collection agency? If YES, describe.	
Involved in a pending litigation? If YES, describe.	
Late payment on any debt obligation? If YES, describe.	
Evicted, had a complaint filed, or trouble paying from a lease/rental? If Yes, describe:	
Foreclosed on a property or defaulted on a lease? If YES, describe.	
Convicted/plead guilty/no contest to a misdemeanor? If YES, describe	

**F. References**

	<b>Reference 1</b>	<b>Reference 2</b>
Name		
Address		
Telephone		
Email		
Relationship		
Years Known		

**G. Declaration**

We/I warrant, to the best of my knowledge, all of the information provided in this Application is true, accurate, complete and correct as of the date of this Application. If any information provided by me is determined to be false, such false statement will result in disapproval of the Application and/or termination of the Lease with Landlord.

I understand and agree: (i) this is an application to lease only and does not guarantee that I will be offered the Shop, and (ii) Landlord may accept more than one Application for the Shop and, using their sole discretion, will select the best qualified Applicant. I hereby authorize the Landlord to verify the information provided, including, but not limited to, obtaining the mentioned screening reports and calling references and prior landlords.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Property Manager's Signature: \_\_\_\_\_

Date: \_\_\_\_\_