

Property Name:

PROPERTY INSPECTION REPORT

This report is intended to help avoid disputes. It is used to record the condition of a property at the start and end of tenancy. The landlord and the tenant should fill out this form together and tick the appropriate box if the condition is acceptable or record any damage or defects.

ROOM	ITEM	CONDITION ACCEPTABLE?	DAMAGES/DEFECTS
		✓ or X	
LIVING ROOM	Walls		
	Doors & Door Locks		
	Lights/Power Points		
	Floors/FI. Coverings		
	Windows		
	Blinds/Curtains		
	Bulastrades		
	Ceilings		
TV ROOM	Walls		
	Doors & Door Locks		
	Lights/Power Points		
	Floors/FI. Coverings		
	Windows		
	Blinds/Curtains		
	Bulastrades		
	Ceilings		
STUDY ROOM	Walls		
	Doors & Door Locks		
	Lights/Power Points		
	Floors/FI. Coverings		
	Windows		
	Blinds/Curtains		
	Bulastrades		
	Ceilings		
KITCHEN /DINING	Walls		
	Doors & Door Locks		
	Lights/Power Points		
	Floors/FI. Coverings		
	Windows		
	Blinds/Curtains		
	Cupboards		
	Sinks/Benches		
	Oven		
	Refrigerator		
	Ceilings		

BATHROOMS	Walls		
	Doors & Door Locks		
	Lights/Power Points		
	Floors/FI. Coverings		
	Windows		
	Blinds/Curtains		
	Mirror		
	Cabinet		
	Bath		
	Shower		
	Wash Basin		
	Toilet (WC)		
	Ceilings		
LAUNDRY AREA	Walls		
	Doors & Door Locks		
	Lights/Power Points		
	Floors/FI. Coverings		
	Windows		
	Blinds/Curtains		
	Washing Machine		
	Wash Tub		
	Ceilings		
	BEDROOM 1 (Visitors)	Walls	
Doors & Door Locks			
Lights/Power Points			
Floors/FI. Coverings			
Windows			
Blinds/Curtains			
Ceilings			
BEDROOM 2 (Children's)		Walls	
	Doors & Door Locks		
	Lights/Power Points		
	Floors/FI. Coverings		
	Windows		
	Blinds/Curtains		
	Ceilings		
	BEDROOM 3 (Children's)	Walls	
Doors & Door Locks			
Lights/Power Points			
Floors/FI. Coverings			
Windows			
Blinds/Curtains			

	Ceilings		
BEDROOM 4 (Children's)	Walls		
	Doors & Door Locks		
	Lights/Power Points		
	Floors/FI. Coverings		
	Windows		
	Blinds/Curtains		
	Ceilings		
BEDROOM 5 (Master)	Walls		
	Doors & Door Locks		
	Lights/Power Points		
	Floors/FI. Coverings		
	Windows		
	Blinds/Curtains		
	Ceilings		
BEDROOM 6 (Children's)	Walls		
	Doors & Door Locks		
	Lights/Power Points		
	Floors/FI. Coverings		
	Windows		
	Blinds/Curtains		
	Ceilings		
DSQ	Walls		
	Doors & Door Locks		
	Lights/Power Points		
	Floors/FI. Coverings		
	Windows		
	Blinds/Curtains		
	Ceilings		
GENERAL	Rubbish Bins		
	Security Alarm System		
	Door Locks		
	Window Locks		
	Garage/Car Port		
	Grounds		
	Balcony/Gazebo		
	No. of Keys Returned		

LIST OF FURNITURE (provided by the Landlord)			

NOTE: By signing you agree to all the details in this Property Inspection Report.

Signed by:
TENANT

.....
DATE

Signed by:
LANDLORD/AGENT

.....
DATE

Meter Readings (at START of tenancy):
Water A/C No:
Meter No:
Meter Reading:
Electricity A/C No:
Meter No:
Meter Reading: